



**OFFICE OF YOUTH DEVELOPMENT /  
YOUTH OPPORTUNITY PROGRAM - CHINLE AGENCY**  
P.O. BOX 847 - CHINLE, ARIZONA 86503  
PHONE: (928) 674-2361/2364 - FAX: (928) 674-2365



# 2008 YOUTH TIMESHEET & PROGRESS REPORT 2008

Name: \_\_\_\_\_ SS#: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

Chapter: \_\_\_\_\_ Worksite: \_\_\_\_\_

Week Of: \_\_\_\_\_ to \_\_\_\_\_ Pay Period Ending: \_\_\_\_\_  High School

College

**Note: Timesheets are Due 2nd Week on Tuesday by 5:00 p.m.**

	Monday	Tuesday	Wednesday	Thursday	Friday	Total Hours
A.M.						
P.M.						

	Monday	<b>Tuesday</b>	Wednesday	Thursday	Friday	Total Hours
A.M.		<b>Timesheet DUE</b>				
P.M.		<b>Timesheet DUE</b>				

### Comments:

Supervisor: (Work Accomplishments, Problems, Comments and/or Recommendations)

---



---



---

Students : (Work Accomplishments, Problems, Comments and/or Recommendations)

---



---



---

**REMINDER FOR STUDENTS:** It is your responsibility to make sure your timesheet is submitted on time. Please make sure that your supervisor signs your timesheet; timesheets may be hand delivered or faxed to our office. Our office **WILL NOT** tolerate lateness. **PLEASE BE ADVISED:** YOU WILL NOT RECEIVE YOUR CHECK IF YOUR TIME IS NOT REPORTED BY THE ESTABLISHED DEADLINE.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_